



Quarterly S.M.A.R.T Goals

Employee Name		Date	
Supervisor		Signature	

<input type="checkbox"/> Review Job Description <input type="checkbox"/> Reivew Timesheets / Performance <input type="checkbox"/> Review Prior Period S.M.A.R.T. Goals <input type="checkbox"/> New S.M.A.R.T. Goals Sheet Completed by Staff <input type="checkbox"/> Review Mission, Vision and Values of Painted Hills Home Care	
S.M.A.R.T. Goal:	<input type="checkbox"/> Specific <input type="checkbox"/> Measurable <input type="checkbox"/> Attainable <input type="checkbox"/> Relevant <input type="checkbox"/> Time-Bound
S.M.A.R.T. Goal:	<input type="checkbox"/> Specific <input type="checkbox"/> Measurable <input type="checkbox"/> Attainable <input type="checkbox"/> Relevant <input type="checkbox"/> Time-Bound
S.M.A.R.T. Goal:	<input type="checkbox"/> Specific <input type="checkbox"/> Measurable <input type="checkbox"/> Attainable <input type="checkbox"/> Relevant <input type="checkbox"/> Time-Bound
Comments / Concerns:	

OFFICE

<input type="checkbox"/> Scan Form to ADP	<input type="checkbox"/> File in HR File	<input type="checkbox"/> Schedule next 1-on-1	<input type="checkbox"/> Communication as Needed
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